



Public Hospital District No. 4, King County
www.snoqualmiehospital.org

**Snoqualmie Valley
Hospital**

9801 Frontier Ave SE
Snoqualmie, WA 98065
425.831.2300

**Snoqualmie Ridge
Medical Clinic**

35020 SE Kinsey Street
Snoqualmie, WA 98065
425.396.7682

**Snoqualmie Hospital
Rehabilitation Clinic**

9801 Frontier Ave SE
Snoqualmie, WA 98065
425.831.2376

**Snoqualmie
Specialty Clinic**

9801 Frontier Ave SE
Snoqualmie, WA 98065
425.831.2313

**Primary Care Clinic
At Snoqualmie
Valley Hospital**

9801 Frontier Ave SE
Snoqualmie, WA 98065
425.831.2333

Dear Snoqualmie Valley Patient,

We thank you for using Snoqualmie Valley Hospital for your medical care today. It is our practice to provide our self pay patients with this Financial Aid Packet to assist in making arrangements to pay for your care.

For uninsured patients that pay their bill within 30 days of receiving their first statement, the Hospital offers a 30% prompt pay discount. For those who need more time, the Hospital offers payment plans designed to fit the individual's ability to pay. If a patient is unable to pay for their care, the hospital will assist them in how to apply for WA Apple Health and/or Snoqualmie Valley Hospital Financial Aid. We are available to assist you in person or by phone in completing these forms.

If you have already applied for WA Apple Health and have been denied, please send us your denial letter along with your SVH Financial Aid application and all forms that apply. We can determine if you need to apply for WA Apple Health after filling out our Medicaid questionnaire on page 3 of your Financial Aid application. If you are approved for Financial Aid, your application is good up to one year as long as you fill out and sign our continuation letter every 3 months if new services are rendered. If you need the WA Apple Health application, please call 855-WA FINDER (855-923-4633), or you can apply online at www.wahealthplanfinder.org.

Many Emergency Department & clinic patients are eligible for financial aid but do not take advantage of this community service offered by the hospital. In an effort to prevent this from happening to you, we ask that you contact our Financial Aid Coordinator if you have any questions or concerns throughout the process. If you have anything at all that you would care to discuss, please do not hesitate to call.

It is extremely important that we have an accurate mailing address and contact information in order to reach you for assistance in this process. Again, we want to thank you for the opportunity to provide you with excellent customer service, both during your hospital visit and during the financial aid process. We welcome your questions and comments and are available M-F 8am-4pm at 425-831-2310 for your financial aid needs.

Best Regards,
Snoqualmie Valley Hospital
Financial Aid Coordinator
(425)831-3598

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Financial Assistance Process

Financial Assistance Applications are available at the Snoqualmie Valley Hospital reception desk.

Patient or guardian must answer all 7 questions on page 3 under the Medicaid questionnaire. If answered yes to any of these questions, you will need to apply and submit a WA Apple Health application to Washington State Medicaid.

Complete and send your Financial Assistance Application and all supporting documents to the following address:

Financial Assistance Department
Snoqualmie Valley Hospital
9801 Frontier Ave SE
Snoqualmie, WA 98065
Attn: **Charles McClinton**
Phone: (425) 831-3598
Fax: (425) 831-3600

All applications received by our Financial Assistance Department will be processed within 14 days of receipt as follows:

- **Complete Applications** — will be either approved or denied and patient will be notified by mail.
- **Incomplete Applications** — patient will be contacted via phone or letter requesting additional information due in 15 days. If a patient does not respond within this time period, their application will be denied for “lack of information”



Charity Care/Financial Assistance Application Form Instructions

This is an application for financial assistance (also known as charity care) at Snoqualmie Valley Hospital.

Washington State requires all hospitals to provide financial assistance to people and families who meet certain income requirements. You may qualify for free care or reduced-price care based on your family size and income, even if you have health insurance.

For emergency and other appropriate services at **Snoqualmie Valley Hospital** we provide free care and financial assistance/charity care to eligible patients on a sliding fee scale basis, with discounts ranging from 0 to 100% based on federal poverty guidelines. <https://aspe.hhs.gov/poverty-guidelines> No patient eligible for financial assistance/charity care will be charged more than amounts generally billed to patients who have insurance.

What does financial assistance cover? The hospital financial assistance covers appropriate services provided by **Snoqualmie Valley Hospital and Snoqualmie Ridge Medical Clinic** depending upon your eligibility. Financial assistance may not cover all health care costs, including services provided by other organizations.

If you have questions or need help completing this application: *Snoqualmie Valley Hospital Business Office, 34500 SE 99th St, Snoqualmie, WA 98065. PH 425-831-2310.* You may obtain help for any reason, including disability and language assistance.

In order for your application to be processed, you must:

- Provide us information about your family**
Fill in the number of family members in your household (family includes people related by birth, marriage, or adoption who live together)
- Provide us information about your family's gross monthly income (income before taxes and deductions)**
- Provide documentation for family income and declare assets**
- Attach additional information if needed**
- Sign and date the form**

Note: You are not required to provide a Social Security number to apply for financial assistance. If you provide us with your Social Security number, it will help speed up processing of your application. Social Security numbers are used to verify information provided to us. If you do not have a Social Security number, please mark "not applicable" or "NA."

Mail or fax completed application with all documentation to: Snoqualmie Valley Hospital, Attn: Business Office 9801 Frontier Ave SE, Snoqualmie, WA 98065. FAX 425-831-3600. Be sure to keep a copy for yourself.

To submit your completed application in person: Snoqualmie Valley Hospital Business Office 34500 SE 99th Street, Snoqualmie, WA 98065. Business hours are Mon-Fri. 8 a.m. to 4:30 p.m.

We will notify you of the final determination of eligibility and appeal rights, if applicable, within 14 calendar days of receiving a completed financial assistance application, including documentation of income.

By submitting a financial assistance application, you give your consent for us to make necessary inquiries to confirm financial obligations and information.

We want to help. Please submit your application promptly!
You may receive bills until we receive your information.



Charity Care/Financial Assistance Application Form – confidential

Please fill out all information completely. If it does not apply, write "NA." Attach additional pages if needed.

SCREENING INFORMATION

Do you need an interpreter? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, list preferred language:</i>
Has the patient applied for Medicaid? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>May be required to apply before being considered for financial assistance</i>
Does the patient receive state public services such as TANF, Basic Food, or WIC? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is the patient currently homeless? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is the patient's medical care need related to a car accident or work injury? <input type="checkbox"/> Yes <input type="checkbox"/> No

PLEASE NOTE

- We cannot guarantee that you will qualify for financial assistance, even if you apply.
- Once you send in your application, we may check all the information and may ask for additional information or proof of income.
- Within 14 calendar days after we receive your completed application and documentation, we will notify you if you qualify for assistance.

PATIENT AND APPLICANT INFORMATION

Patient first name	Patient middle name	Patient last name
Male <input type="checkbox"/> Female <input type="checkbox"/> Other (may specify _____)	Birth Date	Patient Social Security Number (optional*) <i>*optional, but needed for more generous assistance above state law requirements</i>
Person Responsible for Paying Bill	Relationship to Patient	Birth Date Social Security Number (optional*) <i>*optional, but needed for more generous assistance above state law requirements</i>
Mailing Address _____ _____ City State Zip Code		Main contact number(s) () _____ () _____ Email Address: _____
Employment status of person responsible for paying bill Employed (date of hire: _____) Unemployed (how long unemployed: _____) Self-Employed Student Disabled Retired Other _____		

FAMILY INFORMATION

List family members in your household, including you. "Family" includes people related by birth, marriage, or adoption who live together.

FAMILY SIZE _____

Attach additional page if needed

Name	Date of Birth	Relationship to Patient	If 18 years old or older: Employer(s) name or source of income	If 18 years old or older: Total gross monthly income (before taxes):	Also applying for financial assistance?
					Yes / No
					Yes / No
					Yes / No
					Yes / No

All adult family members' income must be disclosed. Sources of income include, for example:

- Wages - Unemployment - Self-employment - Worker's compensation - Disability - SSI - Child/spousal support
 - Work study programs (students) - Pension - Retirement account distributions - Other (*please explain* _____)



Charity Care/Financial Assistance Application Form – confidential

INCOME INFORMATION

REMEMBER: You must include proof of income with your application.

You must provide information on your family's income. Income verification is required to determine financial assistance. All family members 18 years old or older must disclose their income. If you cannot provide documentation, you may submit a written signed statement describing your income. Please provide proof for every identified source of income.

Examples of proof of income include:

- A "W-2" withholding statement; or
- Current pay stubs (**3 months**); or
- Last year's income tax return, including schedules if applicable; or
- Written, signed statements from employers or others; or
- Approval/denial of eligibility for Medicaid and/or state-funded medical assistance; or
- Approval/denial of eligibility for unemployment compensation.

If you have no proof of income or no income, please attach an additional page with an explanation.

EXPENSE INFORMATION

We use this information to get a more complete picture of your financial situation.

Monthly Household Expenses:

Rent/mortgage \$ _____	Medical expenses \$ _____
Insurance Premiums \$ _____	Utilities \$ _____
Other Debt/Expenses \$ _____ <i>(child support, loans, medications, other)</i>	

ASSET INFORMATION

This information may be used if your income is above 101%-300% of the Federal Poverty Guidelines.

Current checking account balance \$ _____ Current savings account balance \$ _____	Does your family have these other assets? <u>Please check all that apply</u> Stocks Bonds 401K Health Savings Account(s) Trust(s) Property (excluding primary residence) Own a business
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ADDITIONAL INFORMATION

Please attach an additional page if there is other information about your current financial situation that you would like us to know, such as a financial hardship, excessive medical expenses, seasonal or temporary income, or personal loss.

PATIENT AGREEMENT

I understand that Snoqualmie Valley Hospital may verify information by reviewing credit information and obtaining information from other sources to assist in determining eligibility for financial assistance or payment plans.

I affirm that the above information is true and correct to the best of my knowledge. I understand if the financial information I give is determined to be false, the result may be denial of financial assistance, and I may be responsible for and expected to pay for services provided.

Signature of Person Applying

Date



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Dear Snoqualmie Valley Patient,

We thank you for using Snoqualmie Valley Hospital for your medical care. It is our mission to promote the health and well-being of people in our community. This includes assisting our patients in gaining access to healthcare on an on-going basis.

Beginning January 2014, Washington State started offering healthcare coverage to a wider range of residents through a program called Washington Apple Health. You may be required to apply for this program before your Financial Aid application through the hospital can be processed, should you meet the qualifications below.

What are the benefits of applying for Washington Apple Health?

- More people than ever before are now eligible for health insurance.
- Coverage is not limited to only one hospital or clinic, as is the case with Financial Aid.

Who qualifies for Washington Apple Health?

- The program is available to individuals aged 19-65 years of age.
- Children, pregnant women, and families (parents/caretakers/relatives)

If your family's income is at or less than the figures below, you probably qualify for Medicaid/Apple Health. You can apply any time.

1 person	2-person family	3-person family	4-person family	5-person family	6-person family	7-person family	8-person family
\$12,760	\$17,240	\$21,720	\$26,200	\$30,680	\$35,160	\$39,640	\$44,120

Source: 2020 Poverty Guidelines, <http://aspe.hhs.gov/poverty-guidelines>

How do I apply for Washington Apple Health?

- You can apply online at www.wahealthplanfinder.org.
- In-person assistance is available at our Health Benefit Exchange Office:
Snoqualmie Valley Hospital Campus
9801 Frontier Ave S.E.
Snoqualmie, WA 98065
Monday-Thursday, 9am-Noon & 1pm-4pm
For transportation assistance within Snoqualmie Valley call 425-888-7001

Financial Aid is still available to Snoqualmie Valley Hospital patients who do not qualify for Medicaid/Apple Health. Please do not hesitate to contact us for assistance at 425-831-3598. We will be happy to answer any questions you may have.

Best Regards,
Snoqualmie Valley Hospital
Financial Aid Coordinator