



PUBLIC HOSPITAL DISTRICT NO. 4, KING COUNTY
Board of Commissioners
December 10, 2020, 6:30 pm
MINUTES
Snoqualmie Valley Hospital
VIA Teleconference

PRESENT:

Emma Herron, President
Dariel Norris, Vice President
Kevin Hauglie, Secretary
David Speikers, Commissioner
Jen Carter, Commissioner

ALSO PRESENT:

Renée Jensen
Kim Witkop, M.D., CMO
Karyn Denton, COO/CNO
Patrick Ritter, CFO
Charles (Skip) Houser, General Counsel
Sandra Stanger, Clerk

CALL TO ORDER: The meeting was called to order by Pres. Herron at 6:30pm, followed by roll call. This meeting was held via teleconference pursuant to Proclamation 20-28 issued by Washington State Governor Inslee. The information to attend the meeting telephonically was posted prior to the meeting.

APPROVAL OF AGENDA - Prior to the approval of the agenda, President Herron made a motion to amend the agenda deleting the Executive Session. No Executive Session was held.

A motion was made and seconded to approve the agenda. M/Carter S/Hauglie
The motion passed by unanimous vote.

COMMUNICATIONS:

- President Herron: Welcome Renee Jensen, new CEO
- CEO: Putting together a high level strategy. Working towards putting together a strategic planning work session.
- General Counsel Houser reported on the Governor's proclamation extending to January 4, 2021. OPMA and PRA extended to January 14, 2021.

CONSENT AGENDA

A motion was made and seconded to approve the consent agenda as proposed, which includes approval of minutes. M/Speikers S/Norris

There was no further discussion and the motion unanimously passed.

AUTHORIZATION – Action: Verbal authorization from President Herron and Secretary Hauglie for CEO to sign minutes and physician credentialing on their behalf.

COMMITTEE REPORTS

1. Finance Committee Report - Approval of warrants, payroll and payroll taxes – October 1 thru October 31, 2020. Written minutes from the December 3, 2020 meeting for the October 2020 finances were provided as part of the board packet and reported by Commissioner Speikers, Committee Chair. Both Commissioners Speikers and Herron attended the meeting via teleconference. The committee is scheduled to next meet on January 5, 2021 to review November 2020 finances.

1(a). Approval of Warrants, Payroll and Payroll taxes – October 2020.

A motion was made and seconded to approve total disbursements that includes payroll warrants, hospital and clinic payroll, auto deposits, hospital and clinic payroll taxes, retirement and matching plans, as well as all accounts payable warrants in the total amount of \$3,709,273.19 for October 1 thru October 31, 2020, as recommended by the Finance Committee. M/Speikers S/Norris

The motion carried by unanimous vote.

1(b). Authorization – Action: Verbal authorization from Secretary for Treasurer to sign on their behalf.

2. Medical Committee Report. Written minutes from the December 1, 2020 meeting were provided as part of the board packet and reported by Commissioner Norris, Committee Chair. Both Commissioners Norris and Herron attended the meeting via teleconference. The committee is scheduled to next meet on January 5, 2021.

3. Facilities Committee Report. Written minutes from the November 23, 2020 meeting were provided as part of the board packet and reported by Commissioner Hauglie, Committee Chair. Both Commissioners Hauglie and Carter attended the meeting via teleconference. The committee is scheduled to next meet on December 21, 2020. Discussion ensued regarding the Certificate of Occupancy.

4. Ad Hoc Bylaws Committee Report. Committee will meet Dec. 11, 2020

NOTE: Any documents presented at this meeting are available upon request. Minutes are posted on the District Website at www.snoqualmiehospital.org under the Governance Page. For questions or further information, please contact Administration at 425.831.2362 or email sandras@snoqualmiehospital.org.

OLD BUSINESS: None.

NEW BUSINESS –

1. Resolution No. 668-1120 – Scrivener Error Correction – Approving Rate Amount of Increase in Regular Levy for 2021
2. Resolution No. 672-1220 – Approving Regular Meeting Dates for Calendar Year 2021
3. Resolution No. 673-1220 – Approving Legal Holidays for Calendar Year 2021
4. Resolution No. 674-1220 – Approving COVID Retention Bonus
5. Approve CEO/Incentive Quality Metrics

PUBLIC COMMENT: Bryan Holloway, council member with City of Snoqualmie, commented he will follow-up with the other city council members regarding the Certificate of Occupancy issues.

ACTION ITEMS – VOTE

1. Resolution No. 668-1120 – Scrivener Error Correction – Approving Rate Amount of Increase in Regular Levy for 2021 **M/Speikers S/Norris**

The motion carried by unanimous vote.

2. Resolution No. 672-1220 – Approving Regular Meeting Dates for Calendar Year 2021 **M/Hauglie S/Speikers**

The motion carried by unanimous vote.

3. Resolution No. 673-1220 – Approving Legal Holidays for Calendar Year 2021 **M/Norris S/Carter**

The motion carried by unanimous vote.

4. Resolution No. 674-1220 – Approving COVID Retention Bonus **M/Speikers S/Hauglie**

The motion carried by unanimous vote.

5. Approve CEO/Incentive Quality Metrics **M/Carter S/Hauglie**

The motion carried by unanimous vote.

GOOD OF THE ORDER/COMMISSIONER COMMENT: Comments made by commissioners can be heard on the audio of this meeting posted on the District website.

EXECUTIVE SESSION – RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. (Commissioners will be provided a separate dial-in number)

UPCOMING PUBLIC MEETINGS:

Education Work/Study – Wednesday, December 23, 2020 6:30-8pm (cancelled)

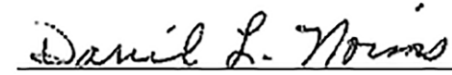
Monthly Business Meeting – Thursday, January 14, 2021, 6:30pm

Education Work/Study – Wednesday, January 27, 2021, 6:30pm-8:00pm

There being no further business the meeting was adjourned at 7:55pm.

A handwritten signature in cursive script, reading "Emma Herron", written over a horizontal line.

Emma Herron, President

A handwritten signature in cursive script, reading "Daniel L. Norris", written over a horizontal line.

Daniel Norris, Vice President