

COMMISSIONERS PRESENT:

Emma Herron, President
Dariel Norris, Vice President
Kevin Hauglie, Secretary
David Speikers
Jen Carter

ALSO PRESENT:

Renée Jensen, CEO
Karyn Denton, COO/CNO
Patrick Ritter, CFO
Dr. Rachel Thompson, CMO
Charles (Skip) Houser, General Counsel
Sydney Zvara, Public
Jamie Palermo, Recording Clerk

CALL TO ORDER: President Herron called the meeting to order at 6:33pm, followed by roll call. This meeting was held via Zoom, pursuant to Proclamation 20-28 issued by Washington State Governor Inslee. The information to attend the meeting was posted prior to the meeting.

APPROVAL OF THE SPECIAL MEETING AGENDA: A motion was made and seconded to approve the agenda as presented. **M/Carter S/Hauglie Motion carried by unanimous vote.**

BUSINESS FROM AUDIENCE: **Sydney Zvara** joined tonight's meeting. She announced her positive experience getting her booster shot at SVH and how seamless and professional the entire process was for her.

CONSENT AGENDA: A motion was made and seconded to approve the consent agenda, which included the approval of the minutes of the work study session, regular board meeting minutes, and the physician credentialing for the month of October. **M/Carter S/Hauglie Motion carried by unanimous vote.**

COMMUNICATIONS:

- a. **Emma Herron, President** – took a moment of silence for veterans.
- b. **Skip Houser, General Legal Counsel**
 - 1) **RCW 42.17A.555** – Use of Public Office or Agency Facilities in Campaigns – Reviewed and discussed this RCW.
 - 2) **WAC 390-05-271** – General Application of RCW 42.17A.555 – Reviewed and discussed this RCW.
 - 3) **King County COVID-19 Updates** – reviewed and discussed the most current COVID-19 updates
- c. **CEO Report – Renée K. Jensen, CEO** – CEO Jensen shared how SVH has received multiple letters of gratitude from parents in regard to the hospital holding pediatrics vaccine events. CEO Report was shared and discussed.

COMMITTEE REPORTS:

- a. **Finance Committee** – Commissioners Speikers/Herron: Minutes from the October 26, 2021 meeting were provided as part of the board packet and reported by Commissioner Speikers. Both Commissioners Speikers and Herron attended this meeting via Zoom. *The next Finance Committee meeting will be held November 30, 2021*
- b. **Approval of Warrants** (September 1-30, 2021) – A motion was made and seconded to approve total disbursements that includes payroll warrants, hospital and clinic payroll auto deposits, hospital and clinic payroll taxes, retirement and matching plans, as well as all accounts payable warrants in the total amount of \$3,770,525.98.
M/Speikers S/Carter. Motion carried by unanimous vote.
- c. **Medical Committee** – Commissioners Norris/Herron: Minutes from the November 2, 2021 meeting were provided as part of the board packet and reported by Commissioner Norris. Both Commissioners Norris and Herron attended this meeting via Zoom. *The next Medical Committee meeting will be held November 30, 2021.*
- d. **Facilities Committee** – Commissioners Hauglie/Carter: Minutes from the October 27, 2021 meeting were provided as part of the board packet and reported by Commissioner Hauglie. Both Commissioners Hauglie and Carter attended this meeting via Zoom. *The next Facilities Committee meeting will be held November 24, 2021.*

NEW BUSINESS:

- a. **RESOLUTION #676-1121 – Approval of Legal Holidays 2022:** A motion was made and seconded to approve Resolution #676-1121. **M/Speikers S/Carter. Motion carried by unanimous vote.**
- b. **RESOLUTION #677-1121 – Approval of District Budget 2022:** A motion was made and seconded to approve Resolution #677-1121. **M/Hauglie S/Speikers. Motion carried by unanimous vote.**
- c. **RESOLUTION #678-1121 – Approval of Tax Levy 2022:** A motion was made and seconded to approve the. **M/Carter S/Hauglie. Motion carried by unanimous vote.**
- d. **CEO Evaluation:** John Fletcher, a professional executive coach with many years of healthcare experience has been asked to perform the CEOs annual evaluation (360 Evaluation). This year, John is asking 11 people to participate in this process, including all board members, and one medical staff as well as one direct report. To be reported out at the December Work Session meeting. A motion was made and seconded to approve the hiring of John Fletcher for 360 Evaluation of CEO. **M/Carter S/Hauglie. Motion carried by unanimous vote.**

GOOD OF THE ORDER/COMMISSIONER COMMENT: The Board of Commissioners provided comments. Kudos were given to CFO Ritter for putting together a strong and thorough budget, which is a statement of values and it shows the focus SVH has taken to retain, thank, and attract the best staff. It is heartwarming and pleasing to see how SVH continues to reach out to

the community during these busy and trying times of COVID. Everyone is quite pleased with the direction SVH is headed.

EXECUTIVE SESSION: Executive Session convened at 7:57pm for 30 minutes to discuss the following topic, as permitted by the cited sections of the Revised Code of Washington (RCW 42.30.110)

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

This session was discussion only; no further action was taken.

SPECIAL SESSION RECONVENED: 8:30 pm

SPECIAL SESSION ADJOURNED: 8:31 pm

NOTE: Any documents presented at this meeting are available upon request. Minutes are posted on the District Website at www.snoqualmiehospital.org under the [Governance Page](#). For questions or further information, please contact Administration at 425.831.2362.

APPROVAL:



Kevin Hauglie, Board Secretary



Jamie Palermo, Recording Clerk