



PUBLIC HOSPITAL DISTRICT NO. 4, KING COUNTY
Board of Commissioners
November 12, 2020, 6:30 pm
MINUTES
Snoqualmie Valley Hospital
VIA Teleconference

PRESENT:

Emma Herron, President
Dariel Norris, Vice President
Kevin Hauglie, Secretary
David Speikers, Commissioner
Jen Carter, Commissioner

ALSO PRESENT:

Kim Witkop, M.D., Interim Superintendent/CEO, CMO
Karyn Denton, COO/CNO
Patrick Ritter, CFO
Charles (Skip) Houser, General Counsel
Sandra Stanger, Clerk

CALL TO ORDER: The meeting was called to order by Pres. Herron at 6:30pm, followed by roll call. This meeting was held via teleconference pursuant to Proclamation 20-28 issued by Washington State Governor Inslee. The information to attend the meeting telephonically was posted prior to the meeting.

APPROVAL OF AGENDA

A motion was made and seconded to approve the agenda. M/Hauglie S/Herron

The motion passed by unanimous vote.

COMMUNICATIONS:

- President Herron announced the employment agreement for Renee Jensen was signed by both parties. An introductory meeting will be scheduled with each commissioner.
- Dr. Witkop read the CEO Report that will be sent to commissioners and placed into board packet.

- General Counsel Houser reported on the Governor’s proclamation extending to Dec. 7th. There is a new version of Roberts Rules of Order, updates will be forthcoming.

CONSENT AGENDA

A motion was made and seconded to approve the consent agenda as proposed, which includes approval of minutes. M/Carter S/Speikers

There was no further discussion and the motion unanimously passed.

AUTHORIZATION – Action: Verbal authorization from President Herron and Secretary Hauglie for Dr. Kim Witkop to sign minutes on their behalf.

COMMITTEE REPORTS

1. Finance Committee Report - Approval of warrants, payroll and payroll taxes – September 1 thru September 30, 2020. Written minutes from the September 29, 2020 meeting for the September 2020 finances were provided as part of the board packet and reported by Commissioner Speikers, Committee Chair. Both Commissioners Speikers and Herron attended the meeting via teleconference. The committee is scheduled to next meet on November 24, 2020 to review October 2020 finances.

1(a). Approval of Warrants, Payroll and Payroll taxes – September 2020.

A motion was made and seconded to approve total disbursements that includes payroll warrants, hospital and clinic payroll, auto deposits, hospital and clinic payroll taxes, retirement and matching plans, as well as all accounts payable warrants in the total amount of \$3,034,226.33 for September 1 thru September 30, 2020, as recommended by the Finance Committee. M/Speikers S/Carter

The motion carried by unanimous vote.

1(b). Authorization – Action: Verbal authorization from Secretary for Treasurer to sign on their behalf.

2. Medical Committee Report. Written minutes from the November 3, 2020 meeting were provided as part of the board packet and reported by Commissioner Norris, Committee Chair. Both Commissioners Norris and Herron attended the meeting via teleconference. The committee is scheduled to next meet on December 1, 2020.

3. Facilities Committee Report. Written minutes from the October 26, 2020 meeting were provided as part of the board packet and reported by Commissioner Hauglie, Committee Chair. Both Commissioners Hauglie and Carter attended the meeting via teleconference. The committee is scheduled to next meet on November 23, 2020.

4. Ad Hoc Bylaws Committee Report. No report at this time as there has been no activity.

NOTE: Any documents presented at this meeting are available upon request. Minutes are posted on the District Website at www.snoqualmiehospital.org under the Governance Page. For questions or

further information, please contact Administration at 425.831.2362 or email sandras@snoqualmiehospital.org.

OLD BUSINESS: None.

NEW BUSINESS –

1. Resolution No. 669-1120 – Approving the Overlake Medical Center Electronic Health Record System Access Agreement
2. Resolution No. 670-1120 – Approving the Overlake Medical Center Emergency Department Management Services Agreement
3. Resolution No. 671-1120 – Approving the Appointment and Compensation of Interim Superintendent and Chief Executive Officer Renee K. Jensen

PUBLIC COMMENT: None.

ACTION ITEMS – VOTE

1. Resolution No. 669-1120 – Approving the Overlake Medical Center Electronic Health Record System Access Agreement **M/Norris S/Speikers**

The motion carried by unanimous vote.

2. Resolution No. 670-1120 – Approving the Overlake Medical Center Emergency Department Management Services Agreement **M/Hauglie S/Speikers**

The motion carried by unanimous vote.

3. Resolution No. 671-1120 – Approving the Appointment and Compensation of Interim Superintendent and Chief Executive Officer Renee K. Jensen **M/Speikers S/Hauglie**

The motion carried by unanimous vote.

GOOD OF THE ORDER/COMMISSIONER COMMENT: Comments made by commissioners can be heard on the audio of this meeting posted on the District website.

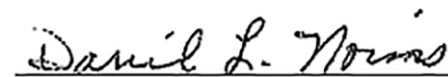
UPCOMING PUBLIC MEETINGS:

- ~~Education Work / Study – Wednesday, November 25, 6:30pm-8pm (cancelled due to Thanksgiving)~~
~~Education Work / Study – Thursday, December 10, 2020, 4:30pm-6:00pm (rescheduled from Nov. 25)~~
Monthly Business Meeting – Thursday, December 10, 2020, 6:30pm (via teleconference)
Education Work / Study – Wednesday, December 23, 2020 6:30-8pm (location TBD)

There being no further business the meeting was adjourned at 7:40pm.



Emma Herron, President



Dariel Norris, Vice President