



**PUBLIC HOSPITAL DISTRICT NO. 4, KING COUNTY**  
**Board of Commissioners**  
**August 13, 2020, 6:30 pm**  
**MINUTES**  
**Snoqualmie Valley Hospital**  
**VIA Teleconference**

**PRESENT:**

Emma Herron, President  
Dariel Norris, Vice President  
Kevin Hauglie, Secretary  
David Speikers, Commissioner  
Jen Carter, Commissioner

**ALSO PRESENT:**

Kim Witkop, M.D., Interim Superintendent/CEO, CMO  
Karyn Denton, COO/CNO  
Patrick Ritter, CFO  
Charles (Skip) Houser, General Counsel  
Sandra Stanger, Clerk

**CALL TO ORDER:** The meeting was called to order by Pres. Herron at 6:37 pm, followed by roll call. This meeting was held via teleconference pursuant to Proclamation 20-28-7 issued by Washington State Governor Inslee. The information to attend the meeting virtually was provided on a Public Meeting Notice posted prior to the meeting.

**APPROVAL OF AGENDA**

**A motion was made and seconded to approve the agenda as written. M/Speikers S/Carter**

**The motion passed by unanimous vote.**

**COMMUNICATIONS:**

Kim Witkop, M.D., Interim Superintendent/CEO/CMO verbally gave her report. Topics included:

- Organizational update: Pie picnic held for the staff in lieu of annual employee event. New leadership team members: HR Director Amy Frentzen, Director of Rehab Amala Joshi, and Executive Assistant Sandra Stanger.

- Volume: Experiencing continual recovery.
- COVID continues in local community. Non-compliance with wearing masks is an issue, especially with the youth. 60-80 people are being tested every day.

Skip Houser, General Counsel, provided an update on Proclamation 20-28.8 which again provides for extension to September 1, 2020 for board meetings to be remote until King County reaches Phase 3.

**CONSENT AGENDA**

**A motion was made and seconded to approve the consent agenda as proposed, which includes approval of minutes and physician credentialing. M/Speikers S/Hauglie**

**There was no further discussion and the motion unanimously passed.**

**AUTHORIZATION – Action:** Verbal authorization from President Herron and Secretary Hauglie for Dr. Kim Witkop to sign minutes and Physician Credentialing on their behalf.

**COMMITTEE REPORTS**

**1. Finance Committee Report - Approval of warrants, payroll and payroll taxes – June 1 thru June 30, 2020.** Commissioner Speikers, Finance Committee Chair, reported on the June 2020 finances that were reviewed at the Finance Committee meeting held on July 28, 2020 via teleconference.

Written minutes were also provided. The committee will next meet on September 9, 2020 to review July 2020 finances.

**1(a). Approval of Warrants, Payroll and Payroll taxes – June 2020.**


**A motion was made and seconded to approve total disbursements that includes payroll warrants, hospital and clinic payroll, auto deposits, hospital and clinic payroll taxes, retirement and matching plans, as well as all accounts payable warrants in the total amount of \$3,009,317.62 for June 1 thru June 30, 2020, as recommended by the Finance Committee. M/Speikers S/Carter**

**The motion carried by unanimous vote.**

**1(b). Authorization – Action: Verbal authorization from Secretary for Treasurer to sign on their behalf.**

**2. Medical Committee Report.** Written minutes from the August 4, 2020 meeting were provided as part of the board packet and reported by Commissioner Norris, Committee Chair. Both Commissioners Norris and Herron attended the meeting via teleconference. The committee is scheduled to next meet on September 1, 2020.

**3. Facilities Committee Report.** Written minutes from the July 27, 2020 meeting were provided as part of the board packet and reported by Commissioner Hauglie, Committee Chair. Commissioner Hauglie attended the meeting via teleconference. The committee is scheduled to next meet on August 24, 2020.

  
Initials

4. **Ad Hoc Bylaws Committee Report.** No report at this time as there has been no activity.

**NOTE:** Any documents presented at this meeting are available upon request. Minutes are posted on the District Website at [www.snoqualmiehospital.org](http://www.snoqualmiehospital.org) under the Governance Page. For questions or further information, please contact Administration at 425.831.2362 or email [sandras@snoqualmiehospital.org](mailto:sandras@snoqualmiehospital.org).

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. **Resolution No. 664-0820 – King County Search & Rescue Lease Addendum [Recommendation via Facilities Committee].**
2. **Participation with other Collaborative hospitals to join Physicians of SW Washington, Next Generation ACO.**
3. **Puget Sound Physicians Contract.**
4. **Resolution No. 665-0820 – Surplus Equipment.**

**PUBLIC COMMENT:** None

**ADJOURN TO EXECUTIVE SESSION at 7:30pm**

**RE-ADJOURN at 8:15pm**

**NEW BUSINESS – Action Items:**

1. **Resolution No. 664-0820 – King County Search & Rescue Lease Addendum.**

**A motion was made and seconded to adopt Resolution No. 664-0820 King County Search & Rescue Lease Addendum. M/Speikers S/Carter**

**The motion unanimously passed.**

2. **Support for participation in PSW NG ACO if application accepted and final terms are favorable.**

**A motion was made and seconded for support for participation in PSW NG ACO if application accepted and final terms are favorable. M/Carter S/Hauglie**

**The motion unanimously passed.**

  
Initials

3. Authorization for support to sign Puget Sound Physicians Contract. M/Carter S/Speikers

The motion unanimously passed.

4. Resolution No. 665-0820 – Surplus Equipment.

A motion was made and seconded to adopt Resolution No. 665-0820 Surplus Equipment. M/Norris S/Carter

The motion unanimously passed.

**GOOD OF THE ORDER/COMMISSIONER COMMENT:** Comments made by commissioners can be heard on the audio of this meeting posted on the District website.

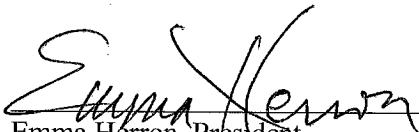
**UPCOMING PUBLIC MEETINGS:**

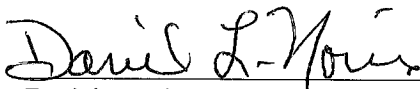
**Education Work / Study** – Wednesday, August 26, 2020, 6:30 pm (via teleconference)

**Affiliation Work / Study** – Thursday, September 10, 2020, 4:30-6:00 pm (location TBD)

**Monthly Business Meeting** – Thursday, September 10, 2020, 6:30 pm (location TBD)

There being no further business the meeting was adjourned at 8:35pm.

  
\_\_\_\_\_  
Emma Herron, President

  
\_\_\_\_\_  
Dariel Norris, Vice President