

SNOQUALMIE VALLEY HOSPITAL DISTRICT

PUBLIC HOSPITAL DISTRICT NO. 4, KING COUNTY

Board of Commissioners

May 1, 2014

6:30 p.m.

Snoqualmie City Hall

Snoqualmie, WA

IN ATTENDANCE:

Joan Young, President
David Speikers, Secretary
Dariel Norris, Vice President
Ryan Roberts, Commissioner
Gene Pollard, Commissioner

ALSO PRESENT:

Rodger McCollum, CAO/Superintendent
Jay Rodne
Valerie Huffman, Recorder

CALL TO ORDER: The regular monthly meeting of Public Hospital District No. 4 was called to order at 6:30 pm. by Pres. Joan Young.

APPROVAL OF AGENDA

A motion was made and seconded to approve the agenda as written. M/Speikers, S/Roberts

After considerable discussion, call for the question was made, which passed unanimously.

The main motion was then voted on and unanimously passed.

APPROVAL OF MINUTES

A motion was made and seconded to approve the minutes of the April 3, 2014 regular meeting as written. M/Speikers, S/Norris

There was discussion regarding which title to use for Rodger McCollum, i.e. CEO versus Superintendent. It was decided to change the April minutes and to use CAO/Superintendent as the title for purposes of the minutes going forward.

There was no further discussion and the motion unanimously passed.

COMMUNICATIONS:

Pres. Joan Young:

- Pres. Young requested all commissioners to send their date preferences for a board retreat. The time frame under consideration is August 4 – 8 or 11 – 15. This would be an all-day session and the location is to be confirmed.
- It was also requested to send any topics to be covered at the retreat to either Valerie or Pres. Young. These will be discussed and voted on at the June meeting.
- Commissioners will be receiving information regarding the WSHA Rural Hospital Conference in Chelan, June 23-25. The agenda is not yet available.

Rodger McCollum, Superintendent

- Administrator's Report – This report has been condensed into one page. However, it was requested to increase the font size for better ease of reading the graphs.
- The District's new Outpatient Rehab clinic opened in the last couple of weeks with a very successful launch. The clinic is located at 38565 SE River St in Snoqualmie, next to the post office.
- The lease on the North Bend location is expiring at the end of 2014. The District's plan at this point is to vacate the premises and relocate the Finance Department.
- As reported last month, the District assisted a little over 1000 people in the HBE (Health Benefit Exchange) office. We are continuing to assist with Medicaid signups on Wednesdays only. All District registration staff has been trained as well to assist patients in Medicaid signups.

COMMITTEE REPORTS

- 1. Finance Committee Report - Approval of warrants, payroll and payroll taxes – March 2014.** Comm. David Speikers, Chairman of the Finance Committee, reported on the March 2014 finances. The committee held their meeting on April 29, 2014 and Comm. Speikers pointed out that the minutes had been revised. Further, Comm. Speikers reported that Resolution 458-0514 had been reviewed and discussed in detail in the committee meeting. Lengthy discussion ensued regarding additional topics such as meaningful use monies, cost report monies, expense reduction, and various other topics as reported on. Copies of all financial reports, as well as minutes from the Finance Committee meeting, are filed with the official record for the District and copies are available upon request.
- 2. Medical Committee Report.** Comm. Dariel Norris, on behalf of the Medical Committee, reviewed the highlights from the committee meeting held on April 15, 2014. The written report is filed with the official record for the District and copies are available upon request.

3. **Facilities Committee Report.** Comm. Pollard gave a brief report from the committee meeting held on April 14, 2014. It was reported that we anticipate receiving the final permit for the hospital within the next couple of weeks. This written report is filed with the official record for the District and copies are available upon request.

NOTE: Prior to going into Public Comment, in response to comments made regarding the setting of the meeting agenda, Pres. Young requested the commissioners to email any topics to add to the agenda to Valerie Huffman, or Pres. Young herself, two weeks prior to the meeting date.

PUBLIC COMMENT: Comments were offered by the following:
Fritz Ribary, North Bend

NEW BUSINESS – Action Items

1. **Resolution 457-0514 – Approving Utilities Easement for Puget Sound Energy.** This resolution is more of a housekeeping item and is in follow up to a resolution approved a few months ago for a combined utility easement for the new hospital. As referenced, the Board has already granted utility easements for the new hospital site which at the time, everyone believed included the gas line utility. The City of Snoqualmie has now mandated that Puget Sound Energy needs to have a separate easement granted for the gas utility. The natural gas line has already been installed and this is an easement to catch up with the work that has already been done. There are no associated costs to granting this separate easement.

A motion was made and seconded to approve Resolution 457-0514 Approving Utilities Easement for Puget Sound Energy. M/Speikers, S/Norris

It was clarified this easement is not limited to gas but also included electrical. Following a brief discussion the motion unanimously passed.

2. **Resolution 458-0514 – Authorization of Revenue Bond to Establish Revolving Line of Credit.** Commissioners Speikers and Norris were commended for their thorough review of this resolution through the Finance Committee meeting. As mentioned in Comm. Speiker's finance report, the District had a revolving line of credit with Regal Bank that expired at the end of 2013. This resolution is for approval to renew that line of credit in the amount of \$2 million dollars. There is a current balance of roughly \$1.15 million dollars. This renewal will pay off the current balance, provide additional capital for IT equipment, capital acquisitions and provide additional funds to help deal with fluctuations in reimbursement. There is a \$30,000 loan origination fee. The line of credit will be secured by a pocket revenue bond. This revenue bond does not go against our debt capacity and will be held by Regal Bank. The \$30,000 origination fee should be offset with a lower interest rate obtained in comparison to the prior line of credit.

As Finance Committee representatives, Commissioners Speikers and Norris stated they recommended approval of this resolution.

A motion was made and seconded to approve Resolution 458-0514 Authorizing a revenue bond to establish a revolving Line of Credit. M/Speikers, S/Norris

With a lengthy discussion having taken place prior to the motion, upon taking the vote the motion passed 4:1, with Comm. Pollard voting against.

3. **Legislative Update – Jay Rodne.** Jay Rodne provided a legislative update and report on the legislative session that convened January 13, 2014 and adjourned March 13, 2014. A copy of the PowerPoint presentation was provided at the meeting and upon request additional copies are available.

4. **Board Committee Appointments.** Pres. Young made the following committee appointments:

- a. Comm. Ryan Roberts was appointed to the Facilities Committee.
- b. Commissioners David Speikers and Ryan Roberts were appointed to the Bylaws Committee to revise the District Bylaws. The committee was requested to have a draft for the full board by September and no later than October. Other commissioners were encouraged to submit ideas and/or revision requests to Comm. Speikers and/or Roberts.

5. **Approval of warrants, payroll and payroll taxes – March 2014.** Based on discussion and information provided earlier from the Finance Committee meeting, the following motion was made and seconded.

A motion was made and seconded to post approve the warrants, payroll and payroll taxes in the amount of \$1,798,781.02 from March 1 thru March 31, 2014.

M/Speikers, S/Roberts

Following a lengthy discussion, the motion passed by a vote of 4:1, with Comm. Pollard voting present.

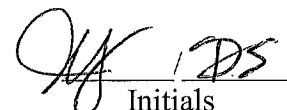
6. **Physician Credentialing.** The Medical Executive Committee met on April 28, 2014. Recommendation for approval of providers listed below was made by the Medical Executive Committee and presented by Supt. McCollum in Dr. Kim Witkop's absence.

Initial Credentialing:

Maria Chong, M.D. – Teleradiology
Bryan Leyton, M.D. – Teleradiology

Active Staff Recredentialing:

Duane Anderson, M.D. – Emergency Medicine
John Gray, M.D. – Family Medicine
Jonathan Halper, M.D. – Emergency Medicine


Initials

Ron Spiegel, M.D. – Pediatrics
Karen Tom, M.D. – Emergency Medicine

Provisional Staff Review and Transition to Courtesy:
Barbara Blankenship, M.D. – Teleradiology
Rachel O'Connor, M.D. – Teleradiology
Brian Tryon, M.D. - Teleradiology

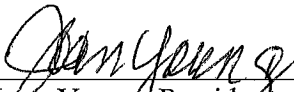
A motion was made and seconded to approve the recommendations for physician credentialing as presented by Supt. McCollum in Dr. Kim Witkop's absence, on behalf of the Medical Executive Committee. M/Speikers, S/Roberts

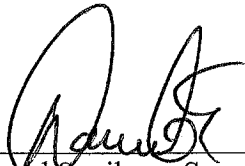
There was no further discussion and the motion unanimously carried.

NEXT SCHEDULED MEETING: Next regularly scheduled meeting, Thursday, June 5, 2014, 6:30 pm, Snoqualmie City Hall.

Please note that an audio recording of this meeting can be accessed at:
<http://www.snoqualmiehospital.org/audio>.

There being no further business, the meeting was adjourned at approximately 8:45 pm.
M/Speikers, S/Roberts


Joan Young, President


David Speikers, Secretary