

SNOQUALMIE VALLEY HOSPITAL DISTRICT

PUBLIC HOSPITAL DISTRICT NO. 4, KING COUNTY

Board of Commissioners

July 3, 2014

Regular Meeting Minutes

6:30 p.m.

Snoqualmie City Hall

Snoqualmie, WA

IN ATTENDANCE:

Joan Young, President

David Speikers, Secretary

Dariel Norris, Vice President

Ryan Roberts, Commissioner

Gene Pollard, Commissioner

ALSO PRESENT:

Rodger McCollum, CAO/Superintendent

Valerie Huffman, Recorder

CALL TO ORDER: The regular monthly meeting of Public Hospital District No. 4 was called to order at 6:33 pm. by Pres. Joan Young.

APPROVAL OF AGENDA

A motion was made and seconded to approve the agenda as written. M/Speikers, S/Roberts

There was no discussion and the motion unanimously passed.

APPROVAL OF MINUTES

A motion was made and seconded to approve the minutes of the June 5, 2014 regular meeting as written. M/Speikers, S/Roberts

It was requested to include the title of Minutes on future meeting minutes.

A motion was made and seconded to approve the minutes of the June 23, 2014 Special Meeting as written. M/Speikers, S/Roberts

After some discussion, the question was called for which was unanimous. The original motion to approve the June 23, 2014 special meeting minutes was voted on and passed unanimously.

COMMUNICATIONS:

Pres. Joan Young:

- Reminder given regarding the August 7th Board Retreat.
- District employee, Teresa McClain, was recognized for her work in the Health Benefit Exchange office. A certificate and plaque were awarded to Teresa along with a letter from WSHA recognizing her efforts during the open enrollment period for the Washington Health Plan Finder.

Rodger McCollum, Superintendent

- Supt. McCollum reserved his comments for later in the meeting.

COMMITTEE REPORTS

1. **Finance Committee Report - Approval of warrants, payroll and payroll taxes – April 2014.** Comm. David Speikers, Chairman of the Finance Committee, reported on the May 2014 finances. The committee did not meet until Thursday, July 3, 2014. In addition to the month's financial information, Comm. Speikers shared that another topic of discussion was the patient admit/discharge process which was very educational. Tom Parker, COO spoke to the Swing Bed Referral activity. Copies of all financial reports, as well as minutes from the Finance Committee meeting, are filed with the official record for the District and copies are available upon request.

2. **Medical Committee Report.** The committee met on July 15, 2014. Comm. Darrel Norris reviewed the highlights of the meeting which was limited to two topics: 1) Centriq conversion (new EMR), which is fully implemented; and 2) the Department of Health licensure survey that was a three-day survey commencing on June 17, 2014. Tom Parker gave a brief report on the survey stating that we had an excellent outcome with very few minor deficiencies and recommendations. The written medical committee report is filed with the official record of the District and copies are available upon request.

3. **Facilities Committee Report.** The committee met on June 16, 2014. Comm. Pollard reported that regarding the new hospital facility things are moving fast but smoothly, on time and on schedule. Supt. McCollum added that we have not received the mechanical permit and all systems are underway. The tower cap at the main entrance was lifted into place. The first scheduled public tours will be at the Chamber of Commerce After Hours event that will be held at the SVHD East Campus. Absher Construction will be hosting tours of the new facility in conjunction with this event. All written reports are filed with the official record of the District and copies are available upon request.

PUBLIC COMMENT: Comments were offered by the following:
Charles Peterson, Snoqualmie
Dick Jones, Carnation

NEW BUSINESS – Action Items

1. **Resolution 460-0714 – Approval of LOI** – Jay Rodne presented the following: This resolution will approve the signing of a Letter of Intent with Overlake Hospital Medical Center. The LOI is a non-binding agreement to continue discussions about a possible affiliation between Overlake and the District. The LOI specifies that both parties will perform due diligence over the next couple of months. For Overlake's part, they will determine whether acquiring and operating a Critical Access Hospital fits in its strategic and financial plans. The District will be obtaining a value of the assets that we potentially would be leasing or selling to Overlake. There is an exclusivity clause which was required by Overlake.

The LOI provides for consideration to either purchase or lease the hospital from the developer, Benaroya. The District only owns the last. Our agreement with the developer provides for the District to lease the hospital with an option to purchase. If the transaction moves forward, the District would assign the lease/purchase option to Overlake. Once details are worked out, all agreements would be brought back to the Commission for approval.

In terms of staffing, it was emphasized that no determinations have been made at this point. However, it is contemplated Overlake would employ the hospital based employees. Overlake does not have the capacity to staff and operate another hospital.

The deadline for a decision is October 6, 2014. At that point, if definitive agreements are not in place, then the LOI expires and both parties go back to status quo. It was reiterated that this is a non-binding Letter of Intent to continue discussions going forward.

After lengthy discussion, **Comm. Norris made a motion to end discussion and vote to approve the letter of intent. A second was made by Comm. Speikers.**

However, further discussion ensued at which point Comm. Speikers called for the question, which passed by a vote of 4:1.

At this point, Comm. Pollard made a motion to table the matter. There being no second to his motion to table, the original motion was then voted on passing by a vote of 4:1.

2. **Approval of warrants, payroll and payroll taxes – May 2014.** Based on discussion and information provided earlier from the Finance Committee meeting, the following motion was made and seconded.

A motion was made and seconded to post approve the warrants, payroll and payroll taxes in the amount of \$2,465,118.78 for May 1 thru May 31, 2014. M/Speikers, S/Norris

There was no discussion and the motion passed by a vote of 4:1, with Comm. Pollard voting present.

3. Physician Credentialing. The Medical Executive Committee met on June 26, 2014. Recommendation for approval of the providers listed below was made by the Medical Executive Committee and presented by Supt. Rodger McCollum in Dr. Kim Witkop's absence.

Initial Credentialing - Provisional Staff:

Barbara Blankenship, MD – Radiology
Rachel O'Connor, MD - Radiology

Recredentialing – Courtesy Staff:

Patrick Cox, MD – Teleradiology
Dawn Hastreiter, MD – Teleradiology
William Marks, MD – Teleradiology
Ross Ondersma, MD - Teleradiology

Provisional Review – Affiliate Staff

David Kim, MD – Physical Medicine/Rehabilitation & Sports Medicine

Provisional Review – Courtesy Staff:

Jay Torres, MD - Teleradiology

A motion was made and seconded to approve the recommendations for physician credentialing as presented by Supt. McCollum for Dr. Kim Witkop on behalf of the Medical Executive Committee. M/Roberts, S/Norris

There was no further discussion and the motion unanimously carried.

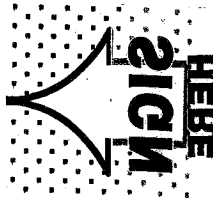
NEXT SCHEDULED MEETING:

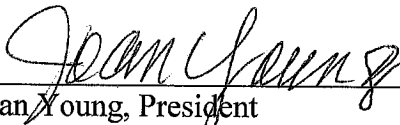
Board of Commissioners Retreat – Thursday, August 7, 2014, 10 am – 4 pm, Cedar River Watershed Educational Center, 19901 Cedar Falls Road SE, North Bend, WA 98045

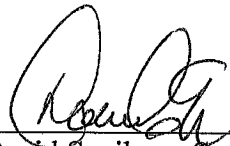
Next scheduled regular meeting: Thursday, August 7, 2014, 6:30 pm, Snoqualmie City Hall.


Please note that an audio recording of meetings can be accessed at:
<http://www.snoqualmiehospital.org/audio>.

There being no further business, Comm. Speikers moved to adjourn the meeting and Comm. Roberts seconded. The meeting adjourned at approximately 7:57 pm.




Joan Young, President


David Speikers, Secretary


Initials