

# SNOQUALMIE VALLEY HOSPITAL DISTRICT

**PUBLIC HOSPITAL DISTRICT NO. 4, KING COUNTY**  
**Board of Commissioners**  
**MINUTES**  
**December 4, 2014, 6:30 p.m.**  
**Snoqualmie City Hall**  
**Snoqualmie, WA**

**IN ATTENDANCE:**

Joan Young, President  
David Speikers, Secretary  
Dariel Norris, Vice President  
Ryan Roberts, Commissioner  
Gene Pollard, Commissioner

**ALSO PRESENT:**

Rodger McCollum, CAO/Superintendent  
Valerie Huffman, Recorder

**CALL TO ORDER:** The meeting was called to order at 6:35 pm. by Pres. Young.

**APPROVAL OF AGENDA**

**A motion was made and seconded to approve the agenda as written. M/Speikers, S/Roberts**

The motion passed by a vote of 4:1.

**APPROVAL OF MINUTES**

**A motion was made and seconded to approve the minutes of the November 6, 2014 special meeting. M/Speikers, S/Roberts**

There was a correction on page 3 under Medical Committee to reflect that Comm. Dariel Norris gave the committee report and not Pres. Young.

The motion passed by a vote of 4:1 with the correction noted.

**A motion was made and seconded to approve the minutes of the November 13, 2014 special meeting. M/Roberts, S/Speikers**

Discussion consisted of:

- There was concern expressed about whether or not public comments as written in the minutes were accurate and how the people who spoke could approve their comments.
- The idea of having two public comment sections was suggested.
- Putting draft minutes on website prior to the meeting was suggested.

The motion to approve the minutes of November 13, 2014 as written passed by a vote of 4:1.

**A motion was made and seconded to approve the minutes of the November 20, 2014 special meeting. M/Roberts, S/Speikers**

Comm. Pollard clarified that he had opposed Resolution No. 468-1114 to approve the Piper Jaffray engagement letter but had voted in favor of Resolution 464-1114 to approve the Eide Bailly engagement letter to perform a market analysis. He further explained that the reason was that he believed that the public, if they knew the facts, would want him to vote in this manner. Therefore, he requested an explanation be added to the minutes to clarify that he voted in favor of Resolution 464-1114 on the basis that it had been confirmed for him that the appraisal performed by Eide Bailly would be necessary for other reasons. He did not want his vote to appear as a contradiction.

There was no further discussion and with Comm. Pollard's above clarification to be added to the minutes of November 20, 2014, the motion to approve the minutes as written unanimously passed.

**COMMUNICATIONS:**

**Rodger McCollum, CAO/Superintendent**

Supt. McCollum commented on the following:

- For the last month, the hospital has had a full census with having to turn away numerous patients;
- Discussed timeline of new hospital. Nearing completion with anticipation that by the end of February we will get some preliminary rights to the building and will be implementing the move over the next 60 days. The goal is to start seeing patients in the new facility by May 1.

**COMMITTEE REPORTS**

**1. Finance Committee Report - Approval of warrants, payroll and payroll taxes – October 2014.** Comm. David Speikers, Chairman of the Finance Committee, reported on the meeting of December 1, 2014 to review the October 2014 finances. The District has filed for reimbursement for its meaningful use monies (EMR upgrade as mandated by federal government) of approximately \$450,000. Of that, \$300,000 was recognized in the October finances. The additional money will not be received until sometime in 2015. Copies of all financial reports, as well as minutes from the Finance Committee meeting, are filed with the official record for the District and copies are available upon request.

2. **Medical Committee Report.** There was no written report this month as the committee toured the new hospital on November 18, 2014. However, at the request of the board, Dr. Kim Witkop, VP Medical Affairs, provided a brief report on the District's preparedness for possible Ebola cases. Dr. Witkop confirmed processes are in place should any patient present with potential Ebola symptoms.

3. **Facilities Committee Report.** Comm. Pollard and Comm. Roberts referenced the written report submitted from the committee meeting on November 17, 2014.

**PUBLIC COMMENT:**

**Charles Peterson, Snoqualmie**

- Discussed employment contracts; stated that the District may look different in the future and if it does, employment contracts should be looked at to see if they would fit any possible new entity.
- He has reviewed the contracts of the general counsel, signed in 2007, and the Superintendent's contract, which was renewed December 2013. Mr. Peterson went on to cite specific clauses from each contract that he felt were areas of concern.
- Requested that the board study and evaluate these contracts, any salary increases and/or bonuses and report back.
- Mr. Peterson later commented that he wanted it made clear that he was not asking for anyone to be fired.

**Jim Simon, Snoqualmie**

- Would like to see significant improvement in the running of these meetings according to Robert's Rules of Order; has been attending meetings since September and there were at least 2-3 meetings where the decorum in speaking was less than positive;
- Met with Steve Daniel, CFO and will be meeting with him again along with Comm. Speakers;
- Concerns include:
  - Recently reviewed the paid invoice report for September which reflected that there were TPC Ridge dues and miscellaneous expenses and couldn't figure out what potential patient or hospital business might be associated with dues or miscellaneous expenses at TPC.
  - For September there were finance charges of over \$1000, garnishments over \$2000, including what appears to be one from the IRS for \$92.31.
  - January 23<sup>rd</sup> invoice for \$59.96 was not paid until September 18<sup>th</sup>;
  - Advertising and expenses in his opinion are through the roof. As of the end of October \$91,000 was spent and there doesn't seem to be any increase in patient utilization.
  - Looking back in 2013 and 2014 minutes and agendas, questioned how much it cost to go to Chelan for a one hour meeting.
  - District was delinquent on King County property taxes to the mere tune of \$9.03.

- In March there were 427 patient days with equivalent of 162 full time employees; however in June there were 601 patient days with 7 fewer equivalencies in full time employees.
- Having a holiday party on the back of consistent operating losses, garnishments does not make sense in these dire times.
- Lastly, Mr. Simon stated that when he sends an email to somebody he expects a response.
- Also passed out a graph to the commissioners to show where he is coming from as historical basis for his foundation for looking at the numbers. The biggest problem for all would be the net operating revenue track record.

**Marcia Korich, Snoqualmie**

- Employee at hospital
- Commented on the new health care plan, the eye care provision specifically. Plan is changing to Superior Vision and her specialist in Issaquah is not covered. Looking online at the plan, there is no provider in the Valley covered under Superior Vision. Areas of coverage have providers in Covington, Redmond, and Woodinville. There are only a couple in Issaquah – Lens Crafters and Costco.
- Requested if a different plan could be looked at for next year. Realizes money is an issue and the least expensive is important but wanted to make these comments.

**Britney Varhley, North Bend**

- Stated she intended to go to the budget meeting but was out of town.
- She has heard from other people who do not work at the hospital and have different insurance that they found out by accident that there is a 30% discount if their bill at the hospital is paid within 30 days. Was curious if that is true and whether or not this is so stated on the bill.

**Point of Clarification:** The board stated that they did not make a special trip to Chelan for a one hour meeting but were already there attending the annual Washington State Hospital Association Rural Hospital Conference.

**NEW BUSINESS – Action Items**

**1. Quality Improvement Update – Tina Shoemaker.** Tina Shoemaker, Quality Improvement Director, provided an update on the District's quality and risk management reporting systems. The PowerPoint slides are available upon written request.

**2. Approval of warrants, payroll and payroll taxes – October 2014.** Based on discussion and information provided earlier from the Finance Committee meeting, the following motion was made and seconded.

**A motion was made and seconded to post approve the warrants, payroll and payroll taxes in the amount of \$2,212,491.94 for October 1 thru October 31, 2014.**

**M/Speikers, S/Norris**

There was no further discussion and the motion passed by a vote of 4:1 with Comm. Pollard voting in opposition.

3. **Resolution No. 470-1214 – Surplus Equipment.**

**A motion was made and seconded to adopt Resolution No. 470-1214 to surplus equipment and supplies as listed. M/Norris, S/Roberts**

It was explained that even though some of the supplies have expiration dates, there is a use for them elsewhere as deemed appropriate. Most supplies will be donated to Rescue Medical Supplies who will give the supplies to third world countries.

There was no further discussion and the motion unanimously carried.

4. **Resolution 471-1214 – Approving Regular Meeting Schedule for Calendar Year 2015.** Pres. Young pointed out that the schedule set forth in the resolution included the January 1 meeting being rescheduled to January 8, 2015 due to the regular date falling on the New Year's holiday. The meeting location would be the Snoqualmie Fire Station as City Hall is not available. All other scheduled dates were per District Bylaws which calls for the meetings to be held the first Thursday of each month.

**A motion was made and seconded to approve the Regular Meeting Schedule for Calendar Year 2015. M/Speikers, S/Roberts**

There was considerable discussion that included a request to consider changing the day of the regular meetings to perhaps later in the month to allow more review time of the finances. The schedule presented was set forth with meeting dates as set forth in the current District Bylaws.

There was a suggestion made to approve the rescheduling of the January meeting as proposed and pass the schedule for the remaining year at a later date. Therefore, this resolution was tabled and motion withdrawn to further clarify and to discuss further in the next Finance Committee meeting.

5. **Resolution 472-1214 – Approving Legal Holidays for Calendar Year 2015.**

**A motion was made and seconded to adopt Resolution 472-1214 approving legal holidays for the 2015. M/Pollard, S/Roberts**

The motion unanimously carried.

6. **Physician Credentialing.** The Medical Executive Committee held an electronic meeting which opened on November 21, 2014 and closed on November 24, 2014. Having no issues, recommendation for approval of all providers listed below was made by the Medical Executive Committee and as presented by Dr. Kim Witkop.

Recredentialing to Courtesy Staff:

David Atkins, MD – Radiology  
Douglas Caldwell, MD – Radiology  
Alan Chan, MD – Radiology  
Elizabeth Hayes, MD – Radiology

Provisional Review to Courtesy Staff:

Maria Chong, MD – Radiology

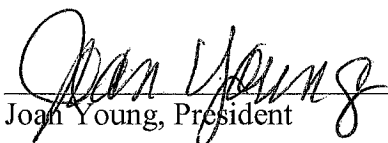
**A motion was made and seconded to approve the recommendations for physician credentialing as presented by Dr. Kim Witkop on behalf of the Medical Executive Committee. M/Norris, S/Pollard**

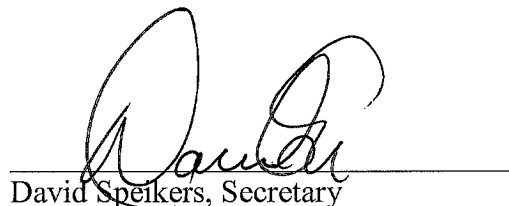
There was no further discussion and the motion unanimously carried.

**NEXT SCHEDULED MEETING:**

**Special Meeting:** Thursday, January 8, 2014 (rescheduled from January 1, 2014), 6:30 p.m., Snoqualmie Fire Station, 37600 SE Snoqualmie Parkway, Snoqualmie.

Please note that the audio recording of Board of Commissioners meetings can be accessed on the District's website, Governance Page or at:  
<http://www.snoqualmiehospital.org/audio>.

  
Joan Young, President

  
David Speikers, Secretary